

SE Workflow

Business Process Automation

Increase Employee Productivity with
Process Automation

Overview

SE Workflow offers organizations a quickly deployable, completely Web-based solution for automating complex people-based business processes.

Due to its flexible architecture, SE Workflow increases the velocity of business, ensuring complete visibility and control over what happens at the company, when it happens and who is involved in making it happen.

SE Workflow helps unify the people, processes and content that move workflows, providing tools to automate, monitor and analyze business processes. Through dynamic process execution, SE Workflow allows people and IT systems to work in parallel by integrating everyday business processes with enterprise applications.

SE Workflow is an automation tool for routing tasks and documents to the appropriate users in a business process, ensuring that work moves through the system in a timely fashion and is processed correctly by each individual involved. It provides users with easy and direct access to workflow task lists. These are either user-specific or role-specific and generate a centralized task repository to ensure effective task delivery and completion.

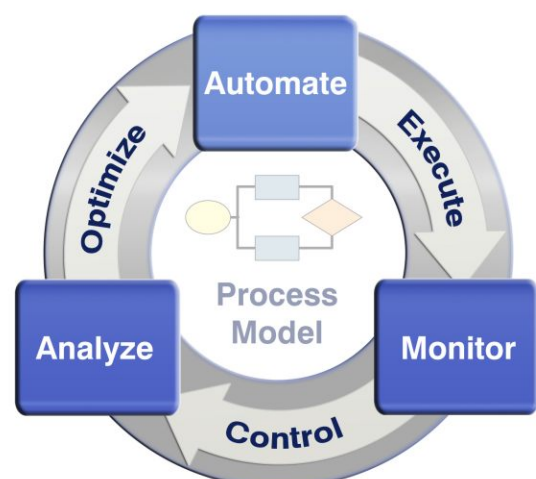
SE WorkFlow applies a totally different approach to business process automation. Instead of delivering complex tools and high-level programming capabilities, the system reduces dependence on IT staff by providing non-technical users with easy-to-use tools to implement automated workflows.

SE Workflow offers a built-in graphic workflow editor (“in-flight” modeling), reusable object libraries, role assignment, deadline handling and task automation so that even complex business processes can be automated with no programming. The system also includes SE BI (Business Intelligence), a powerful tool for analyzing process information and delivering line-of-business reporting.

SE Workflow minimizes work hand-offs, thereby reducing cycle time. The system guarantees not only improved productivity, but also that all process instances follow the same rules and comply with the process model.

Through SE Workflow, companies gain the power to implement, automate and control business processes, guaranteeing that the processes are correctly executed.

Team Workflow





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Features

Workflow Automation

- Automates and controls workflows in a production environment, assigning process tasks to the right team, role or individual at the appropriate time.
- Improves knowledge sharing by automating collaborative and ad hoc human interaction.
- Enforces task priorities and deadlines required to meet Service Level Agreements.
- Provides users with a standard-based electronic form interface for information input.
- Manages and delivers content through integrated searchable document management.
- Provides full task management, including the delegation of tasks and process scheduling.
- Web services and standard APIs facilitate seamless integration with third-party applications (e.g. ERP, CRM, Office).
- Sophisticated decision rules integrated into process flows.

Workflow Monitoring

- Offers BAM (Business Activity Monitoring) capabilities and configurable alerts of critical events for any user or role.
- Generates event triggers that can start corrective and preventive actions (CAPA), contingency workflows, change executors or automatic escalation based on rules.
- Real-time monitoring of a work in progress during any stage of the process.
- Allows process managers to instantly change process flows involved in handling exceptions.
- Allows users to view the total number of launched, completed and in-progress workflows (work load) during a specified time period.
- Allows participants to see their work assignments as part of a flow diagram so that they can quickly and easily check the status and context of currently running jobs.

Workflow Analysis and Optimization

- Allows workflow managers to analyze productivity and workloads through an extensive set of pre-configured reports.
- BI capabilities allow for line-of-business reporting and help business users access and analyze enterprise workflow information.
- Allows managers to drill down on data and “slice and dice” from different perspectives.
- Offers dynamic calculation and the comparison between actual and target values.
- Accelerates cycle times by reducing hand-offs.
- Allows managers to continually improve processes while ensuring that all process instances (workflows) follow the same rules and comply with the process model.